

Cyrano's Accessibility Checklist for Videos

Captions

Make sure all captions are:

- Synchronized
 - All text should appear on screen at exactly the same time the audio is heard during the video.
- Distinguishable
 - All text should include audio descriptions allowing the audience to understand when a background noise, other than speech, is taking place in the video.
- Equivalent
 - All text and captions should mirror the spoken word.
- Convenient
 - Content can be downloaded with closed captions burned into an mp4 file.

Transcripts

Every video should have a downloadable transcript:

- Adaptable
 - Video transcripts should be able to be presented in different ways without losing information or structure.
- Format and Reuse Captions
 - Previously created caption files can be edited or added to and used as a transcript.
- Manually Type the Content
 - If no speech recognition software or transcribing service is available, typing out a video's transcript is a good DIY option.

Media Player

Make sure the media player is:

- Up-to-date and compatible with your audiences' devices.
- Video player supports captions, transcripts, and audio descriptions.
- All functionality has accessible labels for assistive technology and is available from a keyboard including volume control, play, and pause.
- Videos do not autoplay when opening the webpage.
 - When videos play automatically, it can be confusing for many users, and the sound can interfere with assistive technology such as screen readers.
- Navigation is user friendly, regardless of the format.
 - The media player should provide ways to help users easily navigate, find content, and determine where they are.